

**BYLAWS OF THE AMERICAN ASSOCIATION OF
UNIVERSITY WOMEN OF BALLWIN-CHESTERFIELD, MISSOURI BRANCH**

ARTICLE I. NAME AND GOVERNANCE

Section 1. Name. The name of the organization shall be the American Association of University Women (AAUW) Ballwin-Chesterfield, Missouri Branch, hereinafter known as the "Affiliate."

Section 2. Affiliate. AAUW Ballwin-Chesterfield, Missouri Branch is an Affiliate of AAUW as defined in Article V.

Section 3. Legal Compliance. The Affiliate shall comply with the requirements of AAUW and federal, state, and local law. The bylaws of the Affiliate shall in no way conflict with the AAUW Bylaws and/or policies.

ARTICLE II. PURPOSE

Section 1. Purpose. The purpose of AAUW is to advance equity for women and girls through advocacy, education, philanthropy, and research. The purpose of the Affiliate is to further AAUW purposes and policies.

Section 2. Policies and Programs. In keeping with this purpose, the Affiliate shall promote equity, education, and development of opportunities for women and girls that enable them to realize their full potential.

ARTICLE III. USE OF NAME

Section 1. Policies and Programs. The policies and programs of AAUW shall be binding on all members engaged in AAUW activities, and no member shall use the name of AAUW to oppose such policies or programs.

Section 2. Proper Use of Name and Logo. The name and logo of AAUW may be used only by members (as defined below at Article IV, Section 2) and Affiliates (as defined below at Article V, Section 1) only according to policies and procedures established by the AAUW Board of Directors; others may do so only according to written licenses.

Section 3. Individual Freedom of Speech. These bylaws shall not abridge the freedom of speech of any AAUW member to speak an opinion in the member's own name.

ARTICLE IV. MEMBERSHIP AND DUES

Section 1. Composition. The members of AAUW at present consist of members ("Individual Members") and college/university members ("College/University Members").

Section 2. Basis of Membership.

a. Individual Members.

(1) Eligibility. An individual holding an associate's (or equivalent, e.g., RN), bachelor's, or higher degree from a higher education institution accredited by a regional accrediting agency recognized by the U.S Department of Education (an "Accredited Higher Education Institution") or other qualified educational institution located outside of the United States, as determined by the AAUW Board of Directors, shall be eligible to receive admission to AAUW membership; such membership shall be granted upon payment of AAUW dues. The provisions set forth in this section are the sole requirement for eligibility and admissibility to AAUW membership except that the AAUW Board of Directors may establish a process to assess credentials that are submitted based on degree equivalence.

(2) Appeals of Refusals of Admission to Membership. Any potential Individual Member or College/University Member who claims qualification for membership in AAUW and who has been refused admission to membership may present credentials to the AAUW Board of Directors for review. The decision of the AAUW Board of Directors shall be final.

(3) Saving Clause. No Individual Member shall lose membership due to any change in the status of the higher education institution upon which original qualification for membership was based.

(4) Life Membership.

(a) Paid. An Individual Member may become a life member (a "Life Member") upon a one-time payment of twenty years' annual AAUW dues, based on the amount of annual AAUW dues the year the Member elects to become a Life Member. Thereafter, the Life Member shall be exempt from the payment of AAUW national dues.

(b) Fifty-Year Honorary. An Individual Member who has paid AAUW dues for fifty years shall become a Life Member and shall thereafter be exempt from the payment of AAUW national dues.

b. College/University Members. Any Accredited Higher Education Institution or other qualified higher education institution located outside the United States, as determined by the AAUW Board of Directors, that pays annual dues to AAUW shall be eligible to be a College/University Member. Each College/University Member shall appoint one or two representatives who are eligible to be Individual Members and who shall each have the membership benefits of an Individual Member and any other benefits that accrue to representatives of College/University Members, as determined by the AAUW Board of Directors.

Section 3. Student Associates. The AAUW Board of Directors may permit undergraduate students enrolled in Accredited Higher Education Institutions or in other qualified educational institutions located outside the United States, as determined by the AAUW

Board of Directors, to associate with AAUW, with fees (if any) and benefits as determined by the AAUW Board of Directors.

Section 4. Dues.

a. Amount. The annual dues and member benefits for any category of member shall be established by a two-thirds vote of the AAUW Board of Directors. Members shall be notified of the intent to consider a change in the dues, the proposed amount, and the rationale for the change at least 60 days prior to the vote.

b. Payment. Member dues shall be payable in accordance with procedures established by the AAUW Board of Directors.

Section 5. Severance of Membership. Any Member may be suspended or removed from membership for any conduct that tends to injure AAUW or to adversely affect its reputation or that is contrary to or destructive of its mission according to these bylaws, with action taken following policies and procedures adopted by the AAUW Board of Directors. In addition, a College/University Member that is no longer eligible for membership shall be removed from membership as soon as practicable after it loses its eligibility.

Article V. AAUW AFFILIATES

Section 1. AAUW Affiliate Defined. An AAUW Affiliate (“Affiliate”) is an organization affiliated with AAUW for the purpose of supporting AAUW’s mission through Affiliate programs, fundraising, networking, and/or other activities. Affiliates are typically nonprofit membership organizations under state law and may also have been recognized as tax-exempt 501(c)(3) or 501(c)(4) organizations under the Internal Revenue Code. An Affiliate may use AAUW’s name and/or logo only if approved by the AAUW Board of Directors.

Section 2. Organization.

a. Purpose. Affiliates shall promote the purposes, programs, and policies of AAUW.

b. Bylaws. Affiliates shall develop bylaws as meet their needs. However, any such bylaws shall not conflict with AAUW Bylaws or with applicable law.

c. Structure. Affiliates may create such leadership structures as meet their needs. Each Affiliate shall provide AAUW with designated contacts for administration and finance.

Section 3. Loss of Recognition of an Affiliate.

a. The AAUW affiliation status of an Affiliate may be revoked for cause through affiliation review procedures specified by the AAUW Board of Directors.

b. The Affiliate shall have the right to appeal to the AAUW Board of Directors within a designated period.

Section 4. Property and Assets. The title to all property, funds, and assets of an Affiliate is vested in the Affiliate. An Affiliate shall have complete control of its property and assets, except that such property and assets shall not be used for any purpose contrary to AAUW's purposes. In the event of the dissolution of an Affiliate or the termination of an Affiliate's affiliation with AAUW, all assets of the Affiliate shall be transferred and delivered to AAUW or to another Affiliate designated by AAUW. AAUW may solicit and consider recommendations from local leaders before making a designation.

ARTICLE VI. PARLIAMENTARY AUTHORITY

The rules contained in the most current edition of *Robert's Rules of Order Newly Revised* shall govern the Affiliate in all instances in which they are applicable and in which they are not inconsistent with the AAUW Bylaws or with the requirements of AAUW or applicable laws.

ARTICLE VII. AAUW-MANDATED AMENDMENTS TO THE BYLAWS

AAUW-mandated amendments shall be implemented by the Affiliate's Board of directors without a vote of the Affiliate's membership and as prescribed by the AAUW Board of Directors.

ARTICLE VIII. RIGHTS AND OBLIGATIONS OF BRANCH MEMBERS

Section 1. Membership. A branch member shall be entitled to vote, hold office, and participate in all branch activities and programs of each branch where membership is maintained.

Section 2. Dues

a. Amount. A change in the annual branch dues for individual members shall be determined at the annual branch meeting by a two-thirds vote of those present and voting, provided notice has been given to the members 14 days prior to the meeting.

b. Payment. Branch dues payment procedures shall be established by the branch's policy.

c. Reciprocity. A current paid member of a branch or comparable AAUW-affiliate may transfer membership to another branch or comparable AAUW-affiliate without payment of additional dues.

ARTICLE IX. NOMINATIONS AND ELECTIONS

Section 1. Nominations

a. A nominating committee of three (3) members shall be appointed by the branch Board of Directors at least three (3) months prior to the annual meeting. The committee as a whole will select the chair. A vacancy created by resignation of a committee member for any reason shall be filled by the branch Board of Directors.

b. The length of term shall be one (1) year for a maximum of two (2) years consecutively.

c. The report of the nominating committee shall be presented to the members at a prior branch meeting or in writing to each member at least (2) weeks before the election.

d. Nominations may be made from the floor at the time of the elections with the consent of the nominee.

Section 2. Elections

a. Elections are held at the annual meeting.

b. Elections shall be by secret ballot unless there is only one nominee for a given office, when a voice vote may be taken. Election shall be by a majority vote of those present and voting.

c. Mail ballots or electronic voting may be used for elections, provided the number of members voting meets the quorum stated for meetings in Article XV.3.

ARTICLE X. OFFICERS AND DIRECTORS

Section 1. Officers

a. The elected officers for the branch shall be co-presidents (hereinafter referred to as the president), co-vice presidents (hereinafter referred to as the vice president) of program, co-vice presidents (hereinafter referred to as the vice president) of membership, a secretary/archivist, a finance officer, and the immediate past-president, ex officio. Each elected officer shall have one vote.

b. There shall be two leadership positions. Each position will consist of two co-directors. These positions shall be as follows:

(1)AAUW Fund. This position shall consist of two elected co-directors, sharing one vote, and having overlapping terms. (Note: one will be elected initially for one year; the other for two years, both with the option for term renewal.)

(2)Public Policy. This position shall consist of two elected co-directors, sharing one vote, for a two year term.

(c)There shall be appointed directors for Branch Fundraising, Directory, Dollars for Scholars, Governance, Hospitality, Newsletter, Special Events, STEM, University Liaison, and Web Manager. (Note: one UL will be appointed initially for one year; the other for two years, both with the option for term renewal.) These directors shall be appointed by the President with the approval of the Board. Each position shall have one vote.

d. Terms. Elected officers and elected and appointed directors shall serve a term of two (2) years or until their successors have been elected or appointed and assumed office. The term of each officer or director shall begin on July 1.

e. Succession. All elected officers, elected directors, and appointed directors shall serve no more than two (2) consecutive terms in the same office. There shall be, thereafter, a lapse of four (4) years before an elected officer may serve again in the same office, and a lapse of one (1) year before an elected or appointed director may serve again in the same office.

f. The incoming president may call a meeting of the incoming officers prior to July 1.

g. A vacancy in the office of an elected officer or director, excluding the president, shall be filled for the unexpired term by the branch Board of Directors. A vacancy in the office of president shall be filled by the vice presidents in the order listed:

Second Year Vice president - programs

Second Year Vice president - membership

First Year Vice president - programs

First Year Vice president - membership

h. If the vacancy still exists, the branch Board of Directors will appoint someone to serve until the following annual elections.

i. A president, a vice president for membership, and a vice president for program shall be elected each year to succeed the corresponding officers whose terms are ending. The secretary/archivist shall be elected in even numbered years. The finance officer shall be elected in odd numbered years.

Section 2. Duties

a. Officers, elected and appointed directors shall perform the duties prescribed by these bylaws, branch policies, and by the current edition of Robert's Rules of Order, Newly Revised. Officers, elected and appointed directors shall facilitate and promote the purpose and mission of AAUW.

b. The president shall officially represent the branch in activities of AAUW. The president shall be responsible for submitting such reports and forms as required by AAUW, and the state, including the names of designated contacts for administration and finance of this branch.

c. The vice presidents shall perform such duties as the president and branch Board of Directors shall direct and as specified in branch policies and job descriptions.

d. The secretary/archivist shall keep minutes of the meetings of the membership and of the branch board, shall act as branch

archivist, and shall perform such other duties as the president and branch Board of Directors shall direct.

e. The finance officer shall be responsible for collecting, distributing, and accounting for the funds of the branch and for meeting specific deadlines.

f. The immediate past-president, ex-officio, shall act as advisor to the president, branch representative to AAUW St. Louis Metro Area Interbranch Council and shall be responsible for completion of branch Recognition Forms.

g. All officers, directors and chairs shall submit annual reports to the president.

ARTICLE XI. BRANCH BOARD OF DIRECTORS

Section 1. Composition. The branch board of directors shall be composed of the elected officers, elected directors and appointed directors. All members of the branch board of directors shall be AAUW members. The board of directors must include a minimum of two separate officers, one responsible for the management of the organization and one responsible for the financial affairs. In addition, the branch shall designate a member other than the contacts for administration and finance to record and make available upon request the minutes of each notice branch and board meeting.

Section 2. Administrative Responsibilities. The branch board of directors shall manage and supervise the business and activities of the branch subject to the instruction of the annual meeting. It shall accept the responsibility for such matters as delegated by AAUW and the state board. It shall have the power to create special committees, and task forces as deemed necessary and to participate in Interbranch Council, and shall perform such other duties as are specified by these bylaws. The branch board shall have fiscal responsibility as outlined in Article XIV, Financial Administration, Section 2.

Section 3. Meetings. Meetings of the branch board of directors shall be held at least six (6) times a year. Special meetings may be called by the president or upon the written request of four (4) members of the branch board.

Section 4. Quorum. A quorum of a branch Board of Directors shall be a majority of those entitled to vote. Each elected officer has one vote. Elected directors and appointed directors shall share one vote per position in any board action. A member of the branch board is entitled to have only one vote, regardless of the number of positions that the person holds.

Section 5. Electronic Voting. Electronic voting between meetings of the branch Board of Directors and/or the Executive Committee may be taken at the request of the President provided every member of the branch Board or Executive Committee shall have an opportunity to vote upon the question submitted. If a majority shall vote on any question so submitted, the vote shall be counted and shall have the same effect as if at a branch board meeting. The result of the vote shall be in the minutes of the next branch board meeting.

Section 6. Removal from Office. An officer or director elected by members may be removed by the members only at a meeting called for the purpose of removing the officer or director, and the meeting notice must state that the purpose, or one of the purposes, of the meeting is removal of the officer or director. In the event of nonperformance of the duties of appointed directors of the branch board or a committee chair, the president, with majority vote of the branch board, may request the resignation of that individual.

Article XII. EXECUTIVE COMMITTEE

Section 1. Composition. The executive committee shall consist of the elected officers.

Section 2. Duties. The executive committee shall have the power to act for the branch board between meetings of the branch board and shall report to the branch board on all actions taken by it. It shall perform such duties as may be delegated to it by the branch board.

Section 3. Meetings. Meeting of the executive committee shall be held on the call of the president or by written request of one of its members. Notification to the members must be given at least one day before the meeting.

Section 4. Quorum. The quorum of the executive committee shall be a majority of its elected officers.

ARTICLE XIII. COMMITTEES

Section 1. Standing Committees. Standing Committees shall be Program, Membership, AAUW Fund, Public Policy, Finances, Governance, College/ University Relations, University Liaison, Eleanor Roosevelt Fund, International Relations, Care Notes, and any others deemed necessary by the branch Board of Directors.

Section 2. Appointments. Standing Committees shall be chaired as

designated by election or appointment by the president or as deemed necessary by the branch Board of Directors.

Section 3. Special Committees. Special committees may be appointed by the president with the consent of the branch Board of Directors.

Section 4. Committee Appointments. Members of the committee may be selected by the chair with the consent of the president.

ARTICLE XIV. FINANCIAL ADMINISTRATION

Section 1. Fiscal Year. The fiscal year shall correspond with that of AAUW and shall begin on July 1.

Section 2. Financial Policies. The branch board shall set and maintain policies and procedures to control financial records consistent with generally accepted accounting principles and federal, state, and local laws including an annual financial review. No indebtedness in excess of \$100 over amounts provided for in the budget shall be incurred by the branch except upon approval by the branch board of directors. Any additional expenditure, not covered by a line item in the budget, up to \$500, must be approved by the branch board of directors. Any additional expenditure, not approved by a line item in the budget, in excess of \$500, must be approved by the branch board of directors and voted on by the membership.

Section 3. Budget. The branch board shall adopt an annual budget for presentation to the branch at the October branch meeting.

ARTICLE XV. MEETINGS

Section 1. Branch Meetings. There shall be at least seven (7) daytime meetings of branch members during the fiscal year. The branch board shall determine the time and place for these meetings.

Section 2. Annual Meeting. The branch shall hold an annual meeting to conduct the business of the branch, including but not limited to, electing officers and directors, establishing dues, amending bylaws, and receiving reports. This meeting shall be held between March and May, with the exact time and place to be determined by the branch board of directors.

Section 3. Quorum. Fifteen (15) percent of the members of the branch shall constitute a quorum.

Section 4. Special Meetings. Special meetings may be called by the

president, four (4) members of the branch Board of Directors, or by the written request of seven (7) members of the branch. Notice of the date, time, place, and the business to be brought before the meeting shall be sent by the secretary, in writing, to the branch members at least five (5) days in advance. Only business for which notice has been given shall be transacted.

ARTICLE XVI. INDEMNIFICATION

According to the Revised Statutes of Missouri, 2016, 537.117, " Any officer or member of the governing body of an entity which operates under the standards of Section 501 (c) of the Internal Revenue Code of 1986, who is not compensated for his services on a salary or prorated equivalent basis, shall be immune from personal liability for any civil damages arising from acts performed in his official capacity. The immunity shall extend only to such actions for which the person would not otherwise be liable, but for his affiliation with such an entity. This immunity shall not apply to intentional conduct, wanton or willful conduct, or gross negligence. Nothing herein shall be construed to create or abolish an immunity in favor of the entity itself."

ARTICLE XVII. AMENDMENTS TO THE BYLAWS

a) AAUW-mandated amendments shall be adopted by the Branch's Board of Directors without a vote of the Branch's membership.

b) Provisions of the Branch's bylaws not mandated by AAUW may be amended by a two-thirds vote of members voting after a quorum is attained.

c) Written notice of proposed bylaws amendments shall be sent to the entire membership at least 14 days prior to the applicable meeting.

d) All non-mandated proposed amendments to the branch bylaws shall be sent to the state governance chair for approval before the call for the branch vote.

Mandatory Amendment January 5, 2017
Amended August 3, 2019

POLICIES OF AAUW
BALLWIN-CHESTERFIELD, MISSOURI BRANCH

I. USE OF NAME

A. The branch will lend its name and/or financial support as a sponsor or co-sponsor only to activities or organizations in the community which are related to current AAUW issues. This must be approved by a vote of the branch Board of Directors. Worthy community projects should be supported by the branch by encouraging its members to contribute to such good causes individually.

B. The branch membership list will not be given out to anyone, except in connection with AAUW business.

II. MEMBERSHIP

A. A person who is eligible for membership in AAUW may attend a total of no more than three branch and/or interest group meetings within a year without joining the branch.

B. A person eligible for membership in AAUW who desires to participate in interest group only, must be a member of the branch.

C. A person who is not eligible for membership in AAUW may attend interest groups or branch meetings as a guest of a member no more than three times a year.

III. FINANCES

A. The annual dues of branch members shall be as follows:

| | Primary Branch Members | Dual Branch Members |
|------------------|------------------------|---------------------|
| Association Dues | \$59.00 | |
| State Dues | 10.00 | |
| Branch Dues | 22.00 | \$ 22.00 |
| Total | \$ 91.00 | \$ 22.00 |

1. New members may join at any time. Dues are payable upon joining. If national or state offer any membership incentive programs, those programs will be offered to our new members.

2. Student affiliate dues shall be determined by the branch Board of Directors.

B. The Branch Budget Committee will be composed of five members consisting of the finance officer, the presidents, and two additional branch members, one selected by the finance officer and one by the presidents. The finance officer will serve as chair of the committee. The committee shall prepare and submit a proposed budget to the branch Board of Directors at their first meeting in the fall. Upon board approval, the budget will be presented at the October branch meeting for approval.

C. The president shall appoint a Financial Review Committee each May. It shall consist of at least two branch members, one of whom is not a Board of Directors member. The committee shall complete the review of the books and send a written report to the president by August 1.

D. Branch Fundraising

1. Funds raised by the branch shall be limited to those undertaken in support of the Ballwin-Chesterfield annual budget, AAUW Fund, and the branch local scholarship program. Funds will not be used for charitable organizations other than AAUW.

2. Any branch fundraising program or project must be approved by the branch board.

3. The branch board may approve branch charitable projects that include the giving of goods and services.

E. Upon the death of a current Ballwin-Chesterfield branch member, the branch will contribute \$25.00 to the AAUW Greatest Needs Fund in memory of that member. Notification of the donation will be sent to the family by the finance officer.

IV. DUTIES OF OFFICERS

In addition to the duties of the officers listed in the bylaws, the following duties will also be the responsibilities of the officers:

A. President

1. Shall be responsible for bringing the branch bylaws into conformity with the AAUW *Bylaws* after each AAUW convention and each state convention and for submitting amended bylaws for review to the chair of the state committee on bylaws.

2. Shall preside at all meetings of the branch, the Board of Directors, and the Executive Committee.

3. Shall serve as ex officio member of all committees except the nominating committee.
4. Shall call special meetings of the branch in accordance with provisions of the branch bylaws.
5. Shall appoint all non-elected directors and chairs authorized by the branch bylaws except the nominating committee.
6. Shall serve on the branch budget committee and appoint one member to the budget committee.
7. Shall appoint a financial review committee each May.
8. Shall serve as a delegate to the AAUW St. Louis Metro Area Interbranch Council.
9. Shall be responsible for installation of new officers and directors, and recognition of retiring officers and directors.

B. Vice President of Program

1. Shall serve as chair of the Program committee
2. Shall preside at meetings in the absence of the president: act in the absence or disability of the president.
3. Shall serve as a delegate to the AAUW St. Louis Metro Area Interbranch Council.

C. Vice President of Membership

1. Shall serve as chair of the membership committee.
2. Shall preside at meetings in the absence of the president and program vice president.
3. Shall serve as a delegate to the AAUW St. Louis Metro Area Interbranch Council.

D. Secretary/Archivist

1. Shall have available for reference at all meetings a copy of the branch bylaws and a list of current officers/directors, chairs, and the minutes of the current year including motions and the dates passed.
2. Shall have charge of correspondence received and copies of all letters sent. All correspondence and minutes should be kept on file.

3. Shall act as branch archivist.

E. Finance Officer

1. Shall receive all monies due the branch.
2. Shall pay all bills provided for in the budget or verified by the Board of Directors.
3. Shall keep a proper set of financial records.
4. Shall render a monthly financial report.
5. Shall chair the budget committee and appoint one member to the committee.
6. Shall present the books for an annual financial review.
7. Shall file necessary papers (form 990), Return of Organization Exempt From Income Tax) with the IRS if needed.

V. MEETINGS

- A. No meetings will be held on the following major religious observances: Easter, Rosh Hashanah (2 days), Yom Kippur, Christmas, or major holidays of the significant religious or ethnic groups within the relevant area.
- B. Items sold or promoted verbally at AAUW meetings, other than those that support the AAUW Fund must have prior approval from the branch Executive Committee.
- C. Information concerning non-AAUW activities may be placed on a designated table at branch meetings. The branch newsletter and e-mail are reserved for AAUW news and business only.
- D. If Parkway or Rockwood school districts are closed on the day of a branch or board meeting because of inclement weather, the board or branch meeting will be cancelled.

VI. EXECUTIVE COMMITTEE

Shall consist of the elected officers, and the immediate past president, ex officio.

VII. STANDING COMMITTEES

A. The AAUW Fund Committee has the dual purpose of communicating to our branch members information about various programs offered by AAUW National and raising funds for these programs.

B. Public Policy Committee shall be responsible for the public policy program in the branch.

C. Membership Committee shall be responsible for branch membership recruitment, orientation, and promotion of continuing involvement of the membership to the purpose and program of AAUW.

D. Program Committee shall plan the branch meeting programs for the year. Programs shall include AAUW issues and other areas of branch interest.

E. Communications Committee shall be responsible for dissemination of information for the branch and community.

F. Governance Committee shall review the branch bylaws and policies and make recommendations as needed to the Board.

G. A Branch Honoree Committee should be established each year, presided over by the immediate past president. The committee should consist of up to seven members, including the immediate past president, and members appointed by the co-presidents. Members should not serve for more than two consecutive years.

Members of the branch honoree committee shall choose a branch member(s) to be honored by named gift(s) to the AAUW Fund. Of these named gift honorees, one or more persons may be selected as the "Outstanding Branch Member". Nominees shall be considered on the basis of their service, leadership, and significant commitment to the AAUW Mission and the Branch.

Named Gift Honorees will be selected from nominations made by branch members. Each nomination shall be received in writing by the committee chair by the March branch meeting. Branch members shall be notified of their opportunity to submit names to the committee and encouraged to do so by notices in the branch newsletter and announcements at branch meetings. Nominations are not carried over to the next year.

One individual may be chosen for each \$500 the branch has contributed to the AAUW Fund.

Formal recognition of the honoree(s) should be made in the branch newsletter and at a branch function.

H. Eleanor Roosevelt Fund Committee supports the work of the Eleanor Roosevelt Foundation by drawing attention to research.

I. International Relations Committee collaborates with the Ethical Society Tuesday Women's Association and other AAUW branches in planning lecture series.

J. University/Liaison Committee provides scholarships to non-traditional women students who attend local universities and are pursuing their undergraduate degrees. The committee strives to support women in the STEM fields. Scholarships are funded by money raised through Dollars for Scholars events.

K. Care Notes Committee corresponds with the branch membership as appropriate.

VIII. AAUW ST. LOUIS METRO AREA INTERBRANCH COUNCIL

The branch shall be a participant in the AAUW St. Louis Metro Area Interbranch Council and send four delegates to the meetings. The delegates shall be the president, program vice president, membership vice president, and the immediate past president.

IX. CONVENTIONS

A. Monies will be designated from the annual budget to be placed in the operating fund to be used by elected officers and directors, appointed officers, and branch members to attend the AAUW Convention, the AAUW of Missouri Convention, and other AAUW Conferences. The procedures specified in the current Convention and Conferences Reimbursement Guidelines will be followed.

B. Monies allocated for the AAUW Convention and AAUW of Missouri meetings will be given to eligible attendees after attendance at the conference has taken place and when a receipt and evidence of conference attendance is presented. Additional monies derived from fund raising or uncommitted branch funds may be allocated by the Board of Directors for use in attending AAUW conventions and conferences.

X. AMENDMENTS TO THE POLICIES

Changes in the branch policies, addition, deletion, or amendment shall be passed by a majority vote of branch members present at a branch meeting. Members shall be notified in writing of the proposed changes at least two weeks before the vote is to be taken.

Amended August 4, 2019

